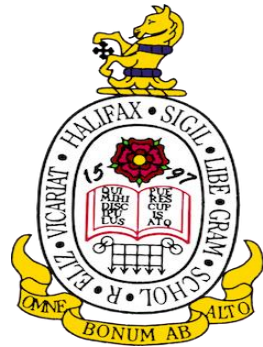




The Crossley Heath Year 8 Trip to Condover Hall

Monday 2nd July – Wednesday 4th July 2018

Information Booklet



We will be staying at:

Condover Hall,
Church Street,
Condover,
Shrewsbury,
Shropshire, SY5 7AH

Website: <http://www.condoverhall.com/>

Parents are asked not to contact the tour company or the resort directly.

In the case of an emergency, parents should contact Mrs Heaton (school contact).

Students will be allowed to phone home to let you know they have arrived. There should be no other reason for students to contact parents during the trip. Students must talk to staff regarding any problems that might arise rather than contacting home.

Emergency Contact Telephone numbers:

The **emergency numbers** below can be used during the trip. Please use Mrs Heaton as the first case of contact in an emergency. Messages should be left at these numbers and parents should wait to be contacted. Parents should not contact Condover Hall directly.

Mr Spencer

School contact: 07793270168

Mrs Heaton

Crossley Heath: 01422 360 272

Accompanying staff:

Trip leader: Mr Spencer

Other staff: there are a further 14 staff member accompanying the trip.

Travel Details

Outward journey: Depart school at 10.30 am. Pupils should arrive at School at the normal time. A secure room will be made available where students can store luggage. They will then attend lesson 1 as normal.

Students must assemble on the Arena at 10.15 (after break) before boarding the coaches.

Students will need to bring a packed lunch and a bottle of water on Monday 2nd July, as our first meal at the centre is dinner on that day.

Students must bring any medication they require whilst on the visit and look after it. If students do wish to hand in spare medication they can do so by means of a fully labelled container or envelope.

Pupils should not wear school uniform on the morning of Monday 2nd July. It will not be necessary to bring books and equipment for period 1. Students, must, however, bring a pen with them on the trip.

We are expecting to leave Condover Hall late in the morning of Wednesday 4th July, in order to be back at School in time for the end of the school day, so that students may catch the school buses.

Groups and rooming

Pupils will be able to choose who they share a room with, this will be organised prior to departing on the trip. Rooms are between 4 and 12 - the numbers are yet to be confirmed by the centre. On activities the groups will be organised by the school in an effort to get pupils to mix with students they might not have met before (but with at least 1 person they already know).

Kit List

A kit list was sent via e-mail in March. Pupils will need to bring active clothing that won't matter if it gets wet/dirty. They will need a coat and warm jumper as we will be outside even if it rains. However if the forecast is to be hot they may need a sun hat and sun cream. Many activities will involve wearing a harness - so skirts are not acceptable and very short shorts or crop tops may cause issues. There will be no water sports on this trip and no specialist clothing is required. Please ensure pupils bring a towel and wash bag (tooth paste, soap/shower gel) so we can return your child clean.

Spending money

At the centre there is a shop where students can purchase additional food and drink. Students will only need a small amount of money for this therefore I would suggest a maximum of £15 as a guideline.

Luggage

Students should pack in a small weekend or kit bag. They can bring another bag for the coach.

Valuable items should be kept to a minimum and are brought at students' own risk. I recommend that such items are clearly marked with the student's name and address.

Those who bring personal music players etc are reminded that external speakers must not be brought. Head phones only please. Adapters for mobile phone chargers will be required. The school and staff will not be held responsible for mobile phones or personal equipment in the event of loss or damage.

Conduct and Behaviour

All staff are in 'loco parentis' for the duration of the visit and have a responsibility of care to the group and to the reputation of the school and future school visits.

We return from school visits proud of the faultless behaviour of the vast majority of the participants. Hopefully this trip will be no exception. All pupils should endeavour to show their outstanding quality in a new environment. Never the less, we must warn pupils that staff will not tolerate inappropriate behaviour and a range of sanctions will be applied if pupils are guilty of breaching the code of conduct. We must always think of the interests of the majority. Parents will be contacted immediately if there are any serious incidents. In the event of conduct not befitting the Crossley Heath School expectations parents will be contacted in the first instance and will be responsible for paying for the student to be removed from the visit. Parents will take full responsibility for their return journey. Staff will, of course, be looking positively for instances of excellent behaviour to commend.

Code of conduct

Please study this code of conduct carefully. It is designed to ensure maximum enjoyment for everyone concerned - students, staff, drivers and instructors.

The Journey

- Listen carefully to instructions from the driver on the coach and staff.
- During coach journeys you must remain seated with your seatbelt fastened. Do not kneel on the seats. Avoid placing your feet on the seat in front.
- Do not chew gum on the coach
- At the service station and at the centre ensure high standards of behaviour and courtesy. Do not run. Do not wander into prohibited areas.

Condover Hall

- Walk when going up and down stairs and corridors
- You must not go into anyone else's room. Arrange to meet friends in designated areas.
- Keep your room tidy. Inspections will be made!
- Remember, all damages must be paid for, so use the facilities sensibly and carefully.
- Report any damage or faults to a member of staff immediately
- When you are told it is time for bed, do not be selfish by keeping others awake who wish to sleep. You need to sleep well throughout the trip.
- Be polite to the resort staff. Avoid making unnecessary noise.
- You must go to every meal, and make sure you eat well at breakfast.

General

- Remember; do not wander off on your own. Stay in groups of at least three.
- Be careful when getting on and off the coach.
- Do not do anything which may put yourself or others at risk.
- BE PUNCTUAL. Check that your watch shows the correct time and return to meeting points at the stipulated time.
- Anti -social behaviour will not be tolerated and sanctions will be applied if necessary.

If there is a serious breach of discipline, parents will be contacted immediately. Let us all make sure we have an enjoyable visit with the minimum fuss and bother.

Departure

On the morning of Wednesday 4th July all rooms must be totally cleared and tidied. Luggage will be taken to the correct place. A staff member will then inspect all rooms to check for any damage.

Students will be given a packed lunch for the journey home. Students are advised to call parents when they are near to arriving at school if they are being picked up from school. Please do not park in the bus bays or on Spring Edge as the coaches may need to park there.