



The Crossley Heath School

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7th July 2020

Dear Parents and Carers,

Y11 Results Day – Thursday 20th August 2020

GCSE examination results will be available for collection from school on Thursday 20th August 2020. We are hoping to run a 'close to normal' results day for the students in order to share and celebrate their achievements. Due to restrictions on numbers permitted in the building, we ask that students pick up their results at the following times:

Surnames A – M 9.00 – 10.00 am

Surnames N-Z 10.00 – 11.00 am

School will also be open from 1.00 – 2.30pm for those that have not collected results in the morning.

If any member of the immediate family feels at all unwell or is isolating, please do not allow your son/daughter come in to school to pick up results.

We will, of course, abide by any government guidance in place at the time in order to ensure that everybody is safe on our site and in our building. Staff will be present on the day to guide and advise students and parents of our procedures, but the following safety measures are likely to be in place:

- There will be no parking allowed on site. Please enter the site on foot, via the main or moor gates.
- When queuing outside students/families are asked to keep a safe distance from those in front.
- Student access is restricted to the hall and gym areas **only** in order to ensure safe distancing. **Parents should wait for their child outside.** If you have questions or need support then please ask a member of staff who will arrange this for you.
- There will be a requirement to use hand sanitizer and/or gloves on entry to the building.
- Students will be required to 'sign in' so that we have a record of all those attending school for Covid-19 tracking purposes.
- We will invite those needing support and advice (or access to IT) to sit with their parent/s in family bubbles in classrooms surrounding the hall and staff will come to you to help.
- Movement around the building will be limited and we ask that you avoid touching door handles, corridors and other fixtures and fittings whenever possible.
- Finally, we ask that the celebration aspect (sharing results, taking photographs etc) take place outside on the arena. We want students to be able to enjoy results day with their friends and family members but ask that physical contact such as handshaking, hugging and close photos are kept within your family bubble please. This is to keep within current government guidelines and to keep everybody safe.

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As always, colleagues from across the school will be available to offer congratulations but also to provide support, help and guidance with respect to the following:

- GCSE Results
- Sixth Form admissions and subject queries
- Entry for the GCSE autumn examination series
- 'Next steps' decisions for those without a confirmed pathway for Post-16

Important: On results day students will also be asked to complete a postcard, supplied in their results envelope, with details of their Post-16 choices. For those holding offers with the Crossley Heath Sixth Form, this card will act as confirmation of their decision to accept their place and it is vital that it is completed and handed in please. For those leaving us for other institutions or for employment, the card provides important information regarding student destinations.

If students are unable, or do not wish, to attend in person they should contact our Exams Officer, Mrs. Thristan (admin@crossleyheath.org.uk) by the 17th July 2020 confirming the email or postal address to which results should be sent. Please be aware that we cannot give results to anybody other than the student or their parent/carer in person on the day.

Important: Students who are holding a place in our Sixth Form but who are unable to attend school on results day must confirm, on 20th August, that they will be returning to Crossley Heath in September by sending an email to Mrs. Pennington (v.pennington@crossleyheath.org.uk)

Every year there are a small number of students who have not accepted an offer at Crossley Heath, who decide they wish to return. If this is the case, and the student meets all the relevant entry requirements, they should visit the Registration desk on results day and tick the appropriate option on the postcard. Alternatively, they can also email Mrs. Pennington with their request to join Y12 by 3pm on results day. A member of the Sixth Form team will then get in touch with the student on the morning of Friday 21st August so they should expect an email or phone call.

Year 11 Text Book Return – Thursday 20th August

As school has been closed to Y11 students since 20th March 2020, we have been unable to collect text books from our GCSE groups in the normal way. It is vital that we recover these resources, in order to avoid shortages for next year's group of students. We are asking that all textbooks lent by the school are returned to us on Thursday 20th August. In order that we can process the returns and refund deposits where appropriate, we ask that students follow the process outlined below.

Procedure for Book Return

Please:

- Place all your books in a disposable carrier bag (which will later be destroyed) and label it very clearly with your name and form.
- Provide a summary list of the books you are returning and put your name and form on the list. Place this in the carrier bag please.
- Check at home and add any book that you borrowed further down the school that still needs to be returned. Add these to your carrier bag please.
- Donate any revision guides or texts that you no longer need in order that they can be used by others. Please mark these 'donation' inside the front cover and add them to your carrier bag.
- Return any other resources (such as Art materials) by adding these to your bag and we will ensure they are returned to the relevant department.
- Hand in to the Old Boys Gym as you leave the building.

Books will be sorted and logged and any outstanding deposits will be credited to your ParentPay account as soon as we can.

Finally, where books are not returned, parents will be invoiced for the cost of any missing texts.

Many thanks for your help with this process. Your courtesy will save our library team a great deal of work.

If students are not able to be in school to return books, please email our library staff and arrange to bring your books back during the first week of the new term. (LRC@crossleyheath.org.uk) By emailing in advance, we will be able to advise you of any protocols we are following in September and the safest way to return your books.

Year 11 Art Students' Collection of GCSE Portfolios and Sketchbooks – Thursday 20th August 2020

In order that we can celebrate their work with an exhibition, we ask that all students who have completed a GCSE in Visual Arts, drop off their portfolios and sketchbooks to Mr. Hirst on results day please. He will be located in the Old Boys Gym to receive the work personally. Many students will be in school from September and we hope they will enjoy seeing their work displayed around the building. There will also be an opportunity for others (including friends and family members) to view all the wonderful Art work at our Prize giving event in December.

I look forward to seeing all Y11 on results day and having lots of positive outcomes to celebrate with them. It should be a very positive experience at the end of a highly unusual academic year.

In the meantime, I would like to wish you and your families a very happy and enjoyable summer.

Yours sincerely



Lynnette Cassidy
Headteacher