



The Crossley Heath School

Risk Assessment

Areas to be assessed: Cleaning of School

Assessor: Paula Oldroyd/Bev Balmforth

Date of Assessment: July 2020

People at Risk	Staff, students, contractors and visitors
RA No:	RA15
Reviewed:	Dec 2021 Mar 2021 Sept 2021

Hazards/Activities	Control measures
Cleaning of all areas	<ul style="list-style-type: none"> Increased cleaning regime will remain in place in line with COVID-19: cleaning of non-healthcare settings guidance. New staff and refresher training to be given on cleaning requirements. Staff to wear disposable or washing-up gloves and aprons for cleaning. These should be double-bagged, then stored securely for 72 hours then thrown away in the regular rubbish after cleaning is finished. Areas to be cleaned with disposable cloths. Staff will first clean hard surfaces with warm soapy water. Then disinfect these surfaces with the cleaning products normally used in school. Increased attention will be given to frequently touched areas and surfaces, such as bathrooms, grab-rails in corridors and stairwells and door handles. Areas that have been heavily contaminated, such as with visible bodily fluids, from a person with coronavirus (COVID-19), protection for the eyes, mouth and nose, as well as wearing gloves and an apron will be used. Staff will wash hands regularly with soap and water for 20 seconds, and after removing gloves, aprons and other protection used while cleaning. All bins for tissues will be emptied throughout the day. Showers in the Sports Hall (ground floor) have been identified for staff use when cycling to work – these are to be cleaned daily anytime after 8.30 am. Staff to be allocated to clean in hub areas where possible. Cleaning duties to be agreed with support staff in school where appropriate for additional support during the school day. Recruitment agency contact to be used to source additional staff where necessary.
Cleaning and disinfection	<ul style="list-style-type: none"> Public areas where a symptomatic individual has passed through and spent minimal time, such as corridors can be cleaned thoroughly as normal. All surfaces that the symptomatic person has come into contact with must be cleaned and disinfected, including: <ul style="list-style-type: none"> – objects which are visibly contaminated

	<ul style="list-style-type: none"> – all potentially contaminated high-contact areas such as bathrooms, door handles, telephones, grab-rails in corridors and stairwells • Use of disposable cloths or paper roll and disposable mop heads, to clean all hard surfaces, floors, chairs, door handles and sanitary fittings, following one of the options below: <ul style="list-style-type: none"> – use either a combined detergent disinfectant solution at a dilution of 1,000 parts per million available chlorine or <ul style="list-style-type: none"> – a household detergent followed by disinfection (1000 ppm av.cl.). Follow manufacturer’s instructions for dilution, application and contact times for all detergents and disinfectants or <ul style="list-style-type: none"> - if an alternative disinfectant is used within the organisation, this will be checked to ensure that it is effective against enveloped viruses as non-enveloped virus are more resistant to changes in temperature, pH, and some disinfectants. • Staff will avoid creating splashes and spray when cleaning. • Any cloths and mop heads used must be disposed of and should be put into waste bags as outlined below. • When items cannot be cleaned using detergents or laundered, for example, upholstered furniture steam cleaning will be used. • Any items that are heavily contaminated and cannot be cleaned by washing should be disposed of.
<p>Waste from possible cases and cleaning of areas where possible cases have been</p>	<ul style="list-style-type: none"> • Waste will be put in a plastic rubbish bag and tied when full, including disposable cloths and tissues. • The plastic bag will then be placed in a second bin bag and tied. • The bags will be put in a suitable and secure place in the work yard marked for storage until the individual’s test results are known. • Waste will not be put in communal waste areas until negative test results are known or the waste has been stored for at least 72 hours. • If the individual tests negative, the waste can be put in with the normal waste. • If the individual tests positive, then store it for at least 72 hours and put in with the normal waste • If storage for at least 72 hours is not appropriate, arrange for collection as a Category B infectious waste either by your local waste collection authority if they currently collect your waste or otherwise by a specialist clinical waste contractor. They will supply you with orange clinical waste bags for you to place your bags into so the waste can be sent for appropriate treatment.
<p>Laundry</p>	<ul style="list-style-type: none"> • Staff can wash their work clothes in accordance with the manufacturer’s instructions. They should use the warmest water setting and dry items completely. Dirty laundry that has been in contact with an unwell person can be washed with other people’s items. • Staff should not shake dirty laundry; this minimises the possibility of dispersing virus through the air. • Clean and disinfect anything used for transporting laundry with your usual products, in line with the cleaning guidance above.