



The Crossley Heath School

Head Teacher: Lynnette Cassidy, MBA

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IMPORTANT - PRIZEGIVING INVITATION FOR GCSE & GCE STUDENTS WHO SAT EXAMINATIONS IN SUMMER 2023

Dear Student

I am pleased to invite you to attend the presentation of prizes and certificates at our annual Prize Giving event on **Monday 18 December 2023 at 6.30pm** in the sports hall. I do hope you will be able to come along. Your parents are also invited to attend and share in the celebration of your achievements. The evening should provide a good opportunity for you to meet up again with old friends and exchange information on what has been happening since you left school.

On the evening of the presentation, you will need to arrive at the sports hall by 5.45pm at the latest, where you will be shown to your allocated seating area. Please register in the sports hall foyer on arrival. Parents/guests should take their seats no later than 6.15pm. The ceremony will be followed by a short drinks reception until approximately 8.30 pm in the hall in the main school building.

Please extend this invitation to your parents. Due to restricted space in the sports hall, you may bring a maximum of two parents/guests to the event. In order that we can make suitable arrangements for seating, please complete the details in the link below and submit the form by **Friday 24 November 2023**.

<https://forms.office.com/e/FWnLJWB9v7>

Unfortunately, if we do not receive your confirmation by this date, we will be unable to allocate a seat to you or your guests. If you are unable to join us, you will be able to contact the school office to arrange a suitable time after the presentation to collect your certificates.

I very much hope that you can join us and look forward to seeing you on 18 December.

Yours sincerely

L Cassidy
Head Teacher